

Western Area Football League, Inc.
Bylaws
2006

Organization (Name)

The association shall be known as the "**Western Area Football League, Inc.**" (Hereafter referred to as **WAFL**).

Mission Statement

It is the mission of the WAFL to develop a commitment within the community to foster the growth of tackle football and competitive cheerleading. This organization is concerned with guiding and directing individuals toward the maximum development of their talents and abilities. Further, this organization strives to instill in young athletes, an understanding and appreciation for such motivation, goal setting and goal achievements through healthy competition, individual challenges and exposure to varied coaching styles.

WAFL operates on a not for profit basis, for the benefit of the children who play and cheer. The adults come second, adapting to the realities of the children rather than requiring the children to cope with the peculiarities of the adults.

Similarly, the WAFL coaching staffs endeavor to teach, train and motivate young people to achieve their ultimate potential in TACKLE FOOTBALL & CHEERLEADING, in the belief that the experience will prove valuable to them as they grow and develop.

WAFL will participate in the American Youth Football League (AYFL) and the American Youth Football League Cheerleading (AYFLC) and will abide by the rules and regulations set forth by the WAFL, AYFL, and AYFLC.

Objectives

- To provide opportunities for youths to participate in team sports in a safe, well-supervised environment.
- To promote the ideals of good sportsmanship, fair play, teamwork and "healthy" competition.
- To operate with priorities in the following order:
 1. Provide the opportunity for everyone to play in a competitive and travel league.
 2. Strive to develop the Confidence and self-esteem of each individual participant.
- To promote and maintain physical exercise, physical fitness, and moral well being of children.
- To engage, assist, encourage, participate, and teach tackle football and cheerleading.
- To further sportsmanship and honor among children in a competitive atmosphere.

- To promote and oversee amateur games, contests, sports, and athletics while elevating the standards and competitive level of amateur athletics.
- To foster and encourage community pride through local amateur athletics.
- To instill wholesome values in youngsters and young adults.
- To assist in combating juvenile delinquency by providing and promoting the physical and emotional well being of young athletes.
- To organize a league of teams for the purpose of playing tackle football, and cheerleading including obtaining coaches, and sponsors of the teams.
- To raise money through registration fees, sponsor fees, and other activities which are necessary to organize the said league, purchase the necessary equipment, and in general to achieve the purposes of this corporation.

SECTION I – BOARD OF DIRECTORS

A. The Board of Directors of the Western Area Football League, Inc., hereinafter referred to as WAFL, will consist of the following positions:

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Director of Football/AYFL Football Representative
6. Director of Cheerleading/AYFLC Cheerleading Representative
7. Director of Football Purchasing
8. Director of Cheerleading Purchasing
9. Director of Concessions
10. Director of Fundraising
11. Director of Public Relations and Special Events
12. Director of Football Equipment
13. Director of Cheerleading Equipment
14. Director of Field Operations
15. Immediate Past President
16. Advisory Committee
17. Life Members

B. Each member of the Board will be elected as stated in Section V of the Bylaws. The specific duties and responsibilities of each are outlined in Section III of the Bylaws.

C. Each Board member will have one vote. If more than one position is held by one person, that person will only have one vote (i.e. Board members will vote in accordance with Robert’s Rules of Order).

D. If the position of the Past President does not exist, this seat shall remain vacant.

E. All Board members, are required to attend all WAFL Board meetings with the exception to the Advisory Committee Members and Life Members. If any Board member has more than three unexcused absences from regularly scheduled Board meetings and/or required functions (as per job description), they may be suspended or lose voting privileges.

SECTION II – LEAGUE OFFICERS AND DIRECTORS

A. Executive Officers:

- a. The Executive Officers of WAFL will be the President, Vice President, Secretary, and Treasurer. They are also the Corporate Officers of WAFL.
- b. The Directors of WAFL will be as stated in Section I #5 –14.
- c. Additional League Officers will be as stated Section I #15 – 17.

B.Elections:

- a. Shall be held at a date determined by the current Board prior to the last regular WAFL meeting.
- b. May be held by closed ballot.

Votes will be opened and counted by the existing Secretary and verified by the Vice President.

C.Eligibility:

- a. An individual can be elected to office if they have been a Board Member, Director or League Representative for least two years prior to taking office and have attended at least 66% of the meetings during the prior year. In addition, they must be a member in good standing.
- b. An individual can be elected as a Director if they have been involved with the WAFL Program and are in good standing.
- c. The Executive Board can waive eligibility requirements.

D.Term of Office:

- a. Each Elected Officer shall be elected for a one (1) year term.
- b. All Elected Officers shall stand for election each year.

E.No Confidence:

- a. At any point during an Elected Officer's term, the Board may issue a 75% "Vote of No Confidence" to remove the Officer from his/her responsibilities.
- b. A new Officer will be elected to serve the remainder of the term.

SECTION III – DUTIES AND RESPONSIBILITIES OF THE BOARD OF DIRECTORS

A. President – The duties of the President shall be those normally associated with this office, and include his/her acting as the principle executive officer of the WAFL. He/she shall preside at all WAFL meetings. It is the President's duty to administrate WAFL, and to run the WAFL meetings in accordance with the Bylaws. The President will not voice an opinion during a complaint. The President will vote only to break a tie on any issue voted on by the WAFL. He/she may sign all legal documents. He/she shall perform all the duties pursuant to the office of President. The President will recommend individuals for appointment to all committees, as well as any new committees he/she deems necessary in order to efficiently carry out the goals of WAFL. The President shall recommend an individual to fill a vacated position, subject to the approval of the WAFL Board. The President shall serve as the Chair for the grievance

committee. The President will recommend a Statistician for approval by the Board, who will be responsible for properly recording and maintaining all scores of each and every WAFL game and be the caretaker for the WAFL official website. The President handles all communication with the City of Weston. The President assures that the Bylaws will be published on the official WAFL website so they may be available to any member of the WAFL and the City of Weston when requested. All dates, city issues, finger printing and background check issues must go through the President. The President primary duty is to work to improve the WAFL. He/she is responsible for the development of a mission statement, and setting the values and goals of WAFL. He/she must be always be looking throughout the country for innovated ways to enhance the WAFL, both on and off the field of play.

B. Vice President: The duties of the Vice President shall be those normally associated with his/her office and include being the presiding Executive Officer over all complaint and appeals hearings ensuring that the proper process is followed as stated in the Bylaws. The Vice President will have the responsibility to appoint all head coaches with the approval from the Executive Board. He/She shall also have such duties as are assigned to him/her by the President and shall preside in the absence of the President.

C. Treasurer: The duties of the Treasurer shall be those normally associated with his/her office and include his/her having charge of all moneys and receipts of the WAFL, and depositing the same in the name of WAFL in a depository designated by resolution of the Board within three business days of receipt of funds. He/She shall disburse said funds as is necessary and is ordered or authorized by the Board. He/She shall keep accurate records of regular account of receipts and disbursements. He/She shall submit such records when requested, and give a financial statement of the same at all Board meetings. He/She shall cause to be prepared all checks and withdrawal slips on behalf of WAFL for any of its bank accounts, of which shall be honored on both his/her and the Presidents signatures. In the case of the inability of the Treasurer to be present, there is an immediate need for payment of an obligation by check, the Secretary shall sign in the place of the Treasurer. Two (2) signatures shall be required on all checks. These signatures will only be from the President, Vice President, Treasurer, and Secretary. The Treasurer will provide a written report of all deposits and expenditures at every regular WAFL meeting. The report will be read into the record and voted on for acceptance by the Board. The report will then be given to the Secretary to be included with the minutes and files. The Treasurer or Board is not authorized to spend monies which were not budgeted and approved by the Board without first obtaining additional approval of the Board. The Treasurer shall prepare the annual budget for WAFL. This budget shall be presented to the Board for approval.

D. Secretary: The Secretary shall be responsible for those duties normally associated with this office to include the keeping of minutes at all WAFL meetings. The Secretary shall perform such duties as may be required of him/her by the President. The Secretary shall keep a record of attendance at all WAFL meetings, by having an attendance sheet. The Secretary shall keep an updated list of all Board Members voting status. Minutes of the previous WAFL meeting will be read to, and approved by the WAFL Board at the beginning of each WAFL meeting. The Secretary will secure the use of a fireproof filing cabinet, and will secure all documents, contracts and copies of WAFL files for safekeeping. Below is a summary list of what will be kept in this filing cabinet:

- a. All past years Bylaws.
- b. Filed minutes from all previous WAFL meetings.

- c. Filed Treasurer reports from all previous WAFL meetings.
- d. Articles of incorporation for the WAFL.
- e. WAFL official seal.
- f. On 3-½ disk or CD, a copy of the Official logo for the WAFL.
- g. A complete list of all Board members including email addresses and phone numbers.

E. Director of Football/AYFL League Representative - The Director of Football/AYFL League Representative will be required to organize and supervise all players of football and coaches. He/she will be responsible for all player registrations and assignment of teams. He/she will assist the Executive Board in the selection and assignment of the head football coaches. He/she will conduct all coaches meetings. He/she will be responsible to attend all AYFL League meetings and functions in accordance with AYFL Bylaws. He/she will be responsible to report all AYFL League meeting information, regulations, etc to the WAFL Board immediately. He/she will be responsible to insure WAFL complies with all AYFL Bylaw regulations including all player and coaches eligibility requirements. He/she will work in conjunction with the Director of Football Equipment and the Football Head Team Mom. He/she must give a copy of the WAFL Bylaws, AYFL Bylaws and Football League Rules to each head coach. He/she is responsible for collection of all football monies and submission to the Treasurer. He/she will be responsible for all football issues including parent interactions.

F. Director of Cheerleader/AYFLC League Representative – The Director of Cheerleading/AYFLC League Representative will be required to organize and supervise all cheerleaders and coaches. He/she will be responsible for all cheerleader registrations and tryouts for assignment of teams. He/she will assist the Executive Board in the selection and assignment of the head cheerleading coaches. He/she will conduct all coaches meetings. He/she will be responsible to attend all AYFLC League meetings and functions in accordance with AYFLC Bylaws and Safety Guidelines. He/she will be responsible to report all AYFLC League meeting information, regulations, etc to the WAFL Board immediately. He/she will be responsible to insure WAFL complies with all AYFLC Bylaw regulations including all player and coaches eligibility requirements. He/she will work in conjunction with the Director of Cheerleading Equipment and Cheerleading Head Mom. He/she must give a copy of the WAFL Bylaws, AYFLC Bylaws and Cheerleading League Rules to each head coach. He/she is responsible for collection of all cheerleading monies and submission to the Treasurer. He/she is responsible for a cheerleading stunt camp for attendance by all cheerleaders and coaches. He/she will be responsible for cheerleading issues including parent interactions.

G. Director of Football Purchasing – The Director of Football Purchasing will work in conjunction with the Director of Football and the Director of Football Equipment to determine the necessary football equipment, game uniforms and practice attire needed for the upcoming season. He/she will submit the requirements to the Treasurer to include in the budget and obtain approval from the Board. Prior to any purchase, he/she will obtain a minimum of two written bids for approval by the Board for the purchases. He/she will be responsible to receive the purchased items and distribute to the Director of Football Equipment. He/she will be responsible to ensure the approved amounts were charged and submit receipts to the Treasurer for payment of all items.

H. Director Cheerleading Purchasing - The Director of Cheerleading Purchasing will work in conjunction with the Director of Cheerleading and the Director of Cheerleading Equipment to determine the necessary cheerleading equipment, game uniforms and practice attire needed for the upcoming season. He/she will submit the requirements to the Treasurer to include in the budget and obtain approval from the Board. Prior to any purchase, he/she will obtain a minimum of two written bids for approval by the Board for the purchases. He/she will be responsible to receive the purchased items and distribute to the Director of Cheerleading Equipment. He/she will be responsible to ensure the approved amounts were charged and submit receipts to the Treasurer for payment of all items.

I. Director of Concessions – The Director of Concessions will be responsible to obtain and maintain a valid ServSafe certificate from the Department of Business and Regulations and/or any other applicable or required certificates. He/she will be responsible to oversee the concession stand management, to keep abreast of practice and game schedules for hours of operation, and keep accurate records of all monies spent and received. He/she will maintain inventory of all items and maintain a log of all revenues generated by the concession stand. Prior to any purchase, he/she will obtain written approval by the Board for the purchases. He/she will be responsible to receive the purchased items and ensure the approved amounts were charged and submit receipts to the Treasurer for payment of all items. He/she will work in conjunction with the Football and Cheerleading Head Team Moms to schedule parent volunteers to work the concession stand during practice, games and any special events.

The Director of Concessions will appoint an Assistant to be approved by the Board who will be responsible to order, maintain inventory and keep accurate records of all monies spent and received with respect to all WAFL memorabilia items (t-shirts, flags, etc) for both football and cheerleading. The Assistant will be responsible for handling the sales and set-up of all memorabilia items in the concession stand on practice days, game days and special events as approved by the board. The Assistant will submit designs and/or items for sale together with a minimum of two written bids received for fulfillment to the Board for approval prior to placing any orders. The Assistant will ensure that all WAFL memorabilia will bear the approved WAFL logo and official colors of WAFL.

J. Director of Fundraising – The Director of Fundraising will be responsible for all fundraising activities and ideas. He/she will be responsible to obtain business and/or individual sponsorships to benefit the League. He/she will be responsible for the preparation and distribution of the sponsorship packages, collection of the funds for deposit by the Treasurer and preparation of all sponsorship banners and signs. He/she will be responsible for the distribution of the raffle tickets and collection of the funds for the League sponsored raffle. He/she will be responsible to obtain all prizes for the League sponsored raffle items to be distributed during the Homecoming Games.

K. Director of Public Relations and Special Events – The Director of Public Relations and Special Events will be responsible to promote the WAFL program throughout City of Weston and area schools for the purpose of educating and informing the benefits of the Program. He/she will also be responsible and must obtain prior approval of the Board for the following:

- WAFL Advertising
- Promotion of Registration
- WAFL Mailings to all Participants

- WAFL Newsletters to all Participants
- Special Events such as Season Kickoff Party, Pep Rally, Homecoming Ceremonies and Year End Ceremonies
- Obtain Year End Ceremony Awards and Trophies
- Printing of all WAFL Forms and Materials (i.e. registration forms, parent contracts, etc)
- Scheduling of WAFL Pictures

L. Director of Football Equipment – The Director of Football Equipment will be responsible to determine the necessary football equipment and to include the necessary field equipment, game uniforms and practice attire needed for the upcoming season and ensure AYFL guidelines are followed. He/she will be responsible to maintain accurate inventory records of all equipment and uniforms. He/she will be responsible to distribute and collect all uniforms and equipment during and after season. He/she will be responsible to ensure the uniforms and equipment is maintained in proper storage facilities during and after season. He/she will communicate with all head coaches for their assistance in handing out and returning equipment. He/she will work in conjunction with the Director of Football, Director of Purchasing and the Football Head Team Mom.

M. Director of Cheerleading Equipment – The Director of Cheerleading Equipment will be responsible to determine the necessary cheerleading equipment, game uniforms and practice attire needed for the upcoming season and ensure AYFLC guidelines are followed. He/she will be responsible to maintain accurate inventory records of all equipment and uniforms. He/she will be responsible to distribute and collect all uniforms and equipment during and after season. He/she will be responsible to ensure the uniforms and equipment is maintained in proper storage facilities during and after season. He/she will communicate with all head coaches for their assistance in handing out and returning equipment. He/she will work in conjunction with the Director of Cheerleading, Director of Cheerleading Purchasing and the Cheerleading Head Team Mom for the selection and issuance of all additional cheerleading items needed (i.e. shoes, socks, bloomers, leotards, etc.) for purchase by the parents.

N. Director of Field Operations - The Director of Field Operations will be responsible for setting up the home field on all games to be played and for all special events. This includes field, press box and scoreboard. He/she will be responsible for setting up and breaking down all aspects needed to host games and special events on the home field. He/she will be responsible to ensure all equipment is properly maintained and stored throughout the season. He/she will be responsible to maintain accurate inventory records of all equipment. He/she will work in conjunction with Director of Football and Director of Purchasing.

O. Immediate Past President – The Immediate Past President will hold an Honorary Board position of WAFL. He/she shall offer their advice and knowledge from their past experience as President. If the position of the Immediate Past President does not exist, this seat shall remain vacant. The position of Past President will be entitled to one vote.

P. Advisory Committee – The Advisory Committee shall consist of the previous Executive Board Members. These Board members must have a minimum of three years

of Board service. The responsibility of these members will be to offer advice and knowledge from past experience as Board members. Each Advisory Committee member will be entitled to one vote.

Q. Life Members – The Life Members shall consist of Previous Executive Board members and AYFL and AYFLC League Representatives who have served in that capacity for a minimum of five years. Each Life Member will be entitled to one vote.

SECTION IV - MEMBERSHIP

A. In Good Standing Defined:

1. Previous season's Board Member (finished the season as a Board Member), in good standing.
2. Present season's Board Member, in good standing.
3. Any Past President, in good standing.
4. Any parent or legal guardian having a child in the program during the immediate past season and whose children are eligible to participate the following year and has not been brought before the Board and expelled.
5. After registration, any parent having a child in the program for the upcoming season.
6. Any coach who has completed the previous season in good standing.
7. Any current season's coach in good standing.

B. Not in Good Standing Defined (herein referred to as "On Probation"):

1. A coach or member who has had any disciplinary action taken against him/her in the prior season, by WAFL or the AYFL or AYFLC, is automatically placed "On Probation" for the duration of the season.
2. A coach or member may also be placed "On Probation" as a result of failure to exercise reasonable effort in the return of equipment as described elsewhere in these Bylaws.
3. A coach or member may be placed "On Probation" at any time during the season by a majority vote of the Board as a probationary measure in the event that the Board feels that the person's continued service to WAFL poses a potential threat to the integrity of WAFL, but is not prepared to dismiss that person at that time.
4. Any coach or member placed "On Probation" during the season must appear before the Board at the December meeting. At that time the Board will collect any information necessary and then vote to place that person back "On Probation", or to leave that person "On Probation". Any person's deemed "On Probation" will not be eligible to coach in the upcoming season. Any person deemed not eligible to coach may re-apply at the end of the upcoming season and may be re-instated with Board approval.
5. Any coach dismissed from a team for disciplinary reasons will be expelled from WAFL.

C. A voting member will be defined as a member in good standing who has attended a minimum of four regularly scheduled WAFL meetings during the previous calendar year will be allowed to vote in the election of Board officers and on proposed Bylaws changes as per Articles of Incorporation.

D. Any member engaging in activities contrary to the best interests of WAFL may be expelled at any time by a majority vote of the Board of Directors.

E. Any member, as described above, who is not in good standing in any of the categories set forth in Section IV, during the previous season, will lose voting privileges for one year.

SECTION V – ELECTION OF BOARD OF DIRECTORS

A. All Board members will be elected at the annual meeting of the general membership held in February.

B. Public notice of said meeting shall be given at least two (2) weeks in advance.

C. Nominations from the floor for all positions on the Board will be in order providing said nominee meets all eligibility criteria as defined in Section II, and has attended at least four regularly scheduled Board Meetings or has received approval of the Executive Board including a vote by the President.

SECTION VI – MEETINGS

A. A general meeting shall be conducted in February of each year for the reading of the financial year end statements and election of officers. The newly elected officers will schedule the first meeting to be held in March for the initial planning for the forthcoming year. Members shall be given public notice of said meetings at least two (2) weeks in advance.

B. Special meetings of the members of WAFL may be called by the President or by order of the Board, whenever it is deemed necessary or advisable.

C. In extenuating circumstances where it is not feasible to have a physical Board meeting, the President and any other Board member may have the right to call for a phone and/or e-mail vote (contact must be made with all Board members). The result of the vote shall be documented by the Secretary for distribution at the next regularly scheduled meeting. Any Executive Board Member in the presence of another Board member can conduct a phone/e-mail vote. If two or more Board members request that an emergency meeting be held in place of the phone/e-mail vote, that meeting will be scheduled as soon as possible.

D. The President shall determine the time and place of all regularly scheduled meetings. In no event shall there be less than four Board meetings per year. One of these four meetings will be held in March, at which time the President will report to the membership on his/her general program regarding all WAFL scheduling. The Director of Football Purchasing and the Director of Cheerleading Purchasing will propose his/her financial budget for the coming year no later than the March meeting.

E. Notice of all Board meetings shall be given a minimum of 24 hours in advance to all Board members.

F. The presence of 2/3's of the existing Board members shall constitute a quorum. A majority of those present shall govern.

G. All meetings will be conducted under the guidelines set forth in the Articles of Incorporation, Bylaws and AYFL and AYFLC Rules. Where no point of definition is made in any of the above, Robert's Rules of Order will prevail.

H. A general meeting to resolve old business, grievances, coaches in good standing, and equipment, must be held before December 31st.

J. Any outbursts or disrespectful behavior during a WAFL meeting will result in the party or parties being immediately removed at the request of the Executive Board for the duration of the meeting.

SECTION VII – VOTING

A. All Board Members with voting privileges will have one vote.

B. Only a Board Member with voting rights will be allowed to make a motion.

C. The President will only vote in case of a tie or otherwise specified in these Bylaws.

D. No elected Board Member shall vote on behalf of another Board Member.

E. Voting will be conducted by floor vote, unless any Board Member requests a closed vote. The Secretary will count all votes and report the results to the Board.

F. Any Board Member may request a recount by another Board Member of the votes cast during a closed vote.

G. All floor votes will be conducted in Board of Directors order. Each designated Board Member will cast a vote or abstain. No Board Member will defer their vote.

SECTION VIII – BYLAW CHANGES

For a change in these Bylaws, a proposal must be made in writing or by email and presented to the Vice President, by March 1st. The Board will review each suggested change, and recommend any proposed changes to the Bylaws. The Board will vote on each proposed Bylaw change submitted during that time only. After April 1st, the only changes allowed to be made to these Bylaws will be for clerical mistakes, or for clarification purposes to existing Bylaws, both of which must have a unanimous vote by the Board. No new Bylaw changes can be submitted during a Board meeting unless submitted as required above and presented by the Vice President.

SECTION IX – INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

1. Any Member, in consideration of its membership in the WAFL, agrees to indemnify and hold harmless WAFL, its Officers, Board Members and other WAFL Members against any claims, disputes, causes of action judgments and or decrees arising out of these Bylaws.

2. Any Member, in consideration of its membership in the WAFL, agrees to indemnify and hold harmless WAFL, its Officers, Board Members, and other WAFL Members

against any claims, disputes, causes of action judgments and or decrees arising from medical limitations, injuries or claims of its football players, cheerleaders, coaches and other participants in WAFL.

3. Said indemnification and hold harmless agreement shall include, but not be limited to, any reasonable attorney's fees and costs, including appellate attorney fees and costs, witness fees, stenographic expenses, expert witness fees and transportation expenses; together with any monetary judgment expense or awards that the court might enter; as well as any cost or expense associated with the running of any game, exhibition, or contest including any stadium rental, referees fees, food, or any cost or expense associated therein.

SECTION X – GRIEVANCES

A. All grievances will be handled by the Executive Board and Director of Football or Cheerleading, as applicable. Additional Board Members may be added if deemed necessary. A Board member may not be involved in a grievance during the period when a particular grievance pertains to a family member or a coach from his/her own coaching staff.

B. Grievances are generally defined as a complaint that a coach, Board member, parent or other person has committed a violation of a WAFL or AYFL or AYFLC Bylaw.

C. At no time will a Board Member be removed from a Board meeting. All Board Members have the right to hear all discussions regarding any grievance or appeal being decided on by the Board. The aggrieved parties will be asked to leave the meeting during the voting process, if required, on the matter.

SECTION XI – LEAGUE AUTHORITY

A. The Executive Board and Board Members are permitted to exercise disciplinary authority, so far as is lawful over all persons engaged in such games, competitions, and exhibitions, to the end that amateur games and contests may be subject to clean, dignified competition, any Board Member, coaches, football players, cheerleaders, parents, relatives or fans, found by the WAFL Board failing to comply with a lawful request from the WAFL Board will be suspended and/or expelled.

B. Any Board Member, coaches, football player, cheerleaders, parents, relatives or fans, found by the WAFL Board, to knowingly give false information, or misrepresent by word or deed the WAFL Board, will be suspended and/or expelled.

C. Any Board Member, coaches, football player, cheerleaders, parents, relatives or fans, found by the WAFL Board to violate any Bylaw, or who acts in any manner deemed by the WAFL Board to be grossly disrespectful to a team or another person, or who engages in a fight or other major un-sportsmanlike conduct, or conducts themselves in manner found disrespectful to a Board Member will be suspended and/or expelled.

SECTION XII – COACHING AND COACHES SELECTION

A. Any coach who has completed the previous season “In Good Standing”, (as defined in Section IV) as well as any additional person, may apply in writing to the Director of Football or Director of Cheerleading expressing his/her desire to become a head coach of any team no later than March 31st of that calendar year. A returning head coach considered “In Good Standing” will be given preference if requesting to return as head coach of the same team and may not be required to interview unless requested. A returning coach may interview for more than one coaching position as long as he/she makes his intentions known to the appropriate Director. Coaches “In Good Standing” will be reported on by the December meeting or within seven (7) days after the final post-season game. If any infractions have occurred, said coach and/or applicant must appear before the Board before given a team. A coach “On Probation” must resolve the situation that placed them “On Probation” before being voted back into “In Good Standing” by a majority vote of the Board. Any coach who has been dismissed from a team for disciplinary reasons will be expelled.

B. Any person who has not coached in WAFL may apply for any coaching position, by submitting a letter of intent to the Director of Football or Director of Cheerleading.

D. All coaches (both football and cheerleading) must abide by the rules set forth in these Bylaws and the AYFL and AYFLC Bylaws. Failure to do so will result in suspension or expulsion of the coach. All coaches must be League certified as required by AYFL or AYFLC. All assistant coaches will be selected by the respective head coaches and will be approved by the Director of Football or Director of Cheerleading

E. All coaches are responsible for ensuring their players/cheerleaders, coaching staff, and parents conduct themselves in a manner appropriate for youth sports including but not limited to the demonstration of good sportsmanship and appropriate language.

F. All head coaches will be responsible for all equipment issued to them and their players as set forth in the procedures established by the Board.

G. All head coaches must ensure their team is supervised by a certified coach or Board member at all times during practice and League games.

H. All coaches will adhere to the ideals of the Mission Statement set forth by these Bylaws.

I. All coaches to the program must consent to and will be given a background check.

SECTION XIII – LEAGUE RULES – STANDING RULES

A. The WAFL Board will determine the registration fees prior to the first registration. In addition to the registration fee, a parks and recreation fee will be imposed. Failure to pay registration fee as required will result in benching a player or cheerleader until all obligations are met.

B. There will be no refund of registration fees without Board approval unless the player/cheerleader was released due to oversubscription of players/cheerleaders

exceeding team limit size as outlined by the AYFL or AYFLC guidelines. A \$30.00 fee will be imposed for any check returned for insufficient funds. Any expelled player/cheerleader will not be entitled to a refund.

C. Any eligible player/cheerleader may be benched at any time for disciplinary reason. Upon benching a player/cheerleader, the coach must inform the Director of Football or Cheerleading immediately.

D. For an eligible player/cheerleader to be suspended or expelled from a team, the coach must submit the reason to the Director of Football or Cheerleading and receive Board approval for the action. Any coach has the right to immediately expel a player/cheerleader who is found using alcoholic beverages and/or controlled substances while in practice or game uniform or engaging in the activity at any sanctioned event and notify the Director of Football, the Director of Cheerleading and the WAFL Board immediately.

E. Each player/cheerleader will be required to participate in all fund raising, WAFL activities and special events. Failure to do so may result in disciplinary action as determined by the Board.

F. The Director of Football and The Director of Cheerleading will appoint a Head Team Mom for football and cheerleading. The Head Team Mom will work in conjunction with both Directors as well as both Directors of Equipment so they are knowledgeable to put into writing all the necessary paperwork to distribute to each player/cheerleader throughout the season (i.e. practice/game schedules, uniform/equipment issue dates, stunt clinic, collection of monies, etc.). The Head Team mom will work with each individual team mom and will coordinate the parents to volunteer at the concessions during practices, games and special events.

G. No player/cheerleader will be issued equipment or uniforms unless registration fee is paid in full unless prior Board approval is obtained.

H. Only AYFL or AYFLC carded coaches and Board members are allowed on the practice or game fields during official games or practice unless expressly approved by the Director of Football or Cheerleading.

I. WAFL, AYFL or AYFLC logo and name may only be used on Board approved merchandise with prior approval of the Board.

J. All Board members, coaches, players/cheerleaders, parents/guardians and other spectators must conduct themselves in a manner appropriate for youth sports, including but not limited to good sportsmanship, appropriate language, not engage in any illegal activity, abide by all City Park rules and not engage in using alcoholic and/or controlled substances. In addition, any person found willfully undermining the Integrity of WAFL, Board member, coaches, players/cheerleaders, parents or other members, will be subject to action by the Board and possible expulsion from WAFL.

K. Both players/cheerleaders will abide by and be in accordance with the Football Rules and Cheerleader Rules attached to and made a part of these Bylaws.